

ESCC Private Motor Vehicle Use Claim Form

Office Use: Signed Consent Form on File? Initial _____

Name: _____ Date: _____

Details and Description of Trip:

Trip 1 _____
 Trip 2 _____
 Trip 3 _____
 Trip 4 _____

Tick Applicable Block		
Diesel	Petrol	Current Fuel Price per litre _____

					Office Use Only					
	Odometer Open	Odometer Close	Total km's	Vehicle Type (Sedan/ LCV****/ SUV*****) & Engine Size	Fuel Factor #	Fuel per km *	Repair Costs per km #	Tyre Costs per km #	Total Payout per km **	Total ***
1.										
2.										
3.										
4.										
									Total	

* Multiply Fuel Factor by current Fuel Price ** Add Fuel, Repair, Tyre Costs per km to calculate Total Payout per km
 *** Multiply Total km's by Total Payout per km **** Light Commercial Vehicle (Bakkie)
 ***** Sports Utility Vehicle (4x4 / large station wagon)
 # Published AA Rates <http://www.aa.co.za/content/62/vehicle-operating-costs/>

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